



Dear Parents and Guardians,

Mount Martha Primary School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2025.

As notified late last year, in discussion with our School Council in September, the payments for Student Supplies (due December 2024) and Curriculum Contributions (delayed until January 2025) were separated in the hope that this would assist families with the many costs' payable over the holiday break.

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and learning opportunities to support our students.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. Parents/Carers voluntary contributions make a significant difference to the quality of our programs.

Your contributions support your child by providing:

- Classroom Consumables, materials and equipment
- Digital learning and Online Subscriptions
- IT Devices – provision and upkeep of devices from the shared classroom sets
- Printing and photocopying of worksheets and learning materials
- Library Resources – books, coverings, digital borrowing systems
- Specialist Programs – equipment and resources

Curriculum Contributions for 2025 are now available in the Payment Centre on our Compass Portal. We want to thank you for all your generosity and support as we mutually support your child throughout their education journey.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours Sincerely,

Karen Walker

**PRINCIPAL**

Liana Cope

**SCHOOL COUNCIL PRESIDENT**



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Classroom: art supplies, coloured paper, classroom library, displays, general resources to support inquiry</li> <li>• Classroom: Literacy and Numeracy Resources including books and manipulatives</li> <li>• Performing Arts: Instruments, sound equipment and repairs</li> <li>• Art: paint, crayons, canvas, glitter, coloured paper</li> <li>• STEM: resources and equipment</li> <li>• PE/Sport: equipment and uniforms</li> <li>• Languages: resources and equipment</li> <li>• Social and Emotional Learning – resources and equipment</li> </ul> Digital Learning and Online subscriptions <ul style="list-style-type: none"> <li>• Year level appropriate access to subscriptions such as Essential Assessment (My Numeracy), Little Learners Love Literacy, Hartley Knows, Pevan and Sarah, and Lexia.</li> </ul> IT devices <ul style="list-style-type: none"> <li>• Provision of devices from the shared classroom sets</li> </ul> Printing and Photocopying <ul style="list-style-type: none"> <li>• Preparation and collation of learning materials</li> </ul> Library Resources <ul style="list-style-type: none"> <li>• Books, coverings and digital borrowing systems</li> </ul>	Prep to Yr1 - \$150 Yr 2 to Yr 6 - \$120
<b>Total Curriculum Contributions</b>	<b>\$150 / \$120</b>

Other Contributions - for non-curriculum items and activities	Amount
First aid equipment and supplies	\$10
School grounds maintenance and improvements	\$25
<b>Total Other Contributions</b>	<b>\$35</b>

Category	Totals
Curriculum Contributions	\$150 / \$120
Other Contributions <span style="float: right;"><i>(Non-tax deductible)</i></span>	\$35
<b>Total</b>	<b>Prep to Yr1 - \$185 Yr 2 to Yr6 - \$155</b>



### **Extra-Curricular Items and Activities – provided on a user-pays basis**

Mount Martha Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

If you would like to purchase an item or activity for your child, please ensure payment is made to the school on Compass by the due date.

### **Financial Support for Families**

Mount Martha Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- School Savings Bonus (SSB)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Georgina Street

Ph: 03 5974 2800 | Email: [Georgina.Street@education.vic.gov.au](mailto:Georgina.Street@education.vic.gov.au)

### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.