



## **Green Event Management Policy**

**Rationale:** Mount Martha Primary School is committed to highlighting the importance of environmental sustainability and is committed to reducing the environmental impact of its events.

**Aim:** Mt Martha Primary School will actively work to eliminate waste across all events which include but are not limited to Social Events Committee, staff and student led events. We will demonstrate best practice for our students, involve our students and lead by example. We will demonstrate the 5 R language around zero waste across all events: Rethink, Reduce, Reuse, Recycle, Rot.

**Implementation:** We will achieve this by putting in place the following measures;

1. Minimize and reduce the use of single use plastics across all events with an aim to eliminate use. This includes but is not limited to bags, cups, bottles, straws, balloons.

We will achieve this by:

- a) sourcing sustainable replacements such as items made from reusable, recycled or compostable materials
- b) supplying items such as beverages in bulk
- c) using reusable materials that are either bought or hired
- d) encourage BYO cups, plates, utensils and offer reusable if not bought

2. We will provide waste management stations at events that separates event waste into items that can be:

- a) recycled
- b) reused/repurposed/donated/up-cycled
- c) composited
- d) sent to landfill.

We will achieve this by setting up branded bins, developing strong instructional messages and communicating in all event materials. Where possible have these station/s monitored to help attendees do the right thing until this becomes part of our community culture.

With regards to the compostable waste we cannot manage at the school, we will further develop the partnerships with the community eg the Mt Martha House community garden project to take/manage our compostable waste.

3. Every event to have a waste management plan that identifies what waste will be generated with actions to manage the reuse or repurpose of this waste. See table .1. as an example

4. Where possible we will source event food and beverage items locally to support local businesses and reduce carbon footprint. We will also source food and beverages within season where appropriate.

5. Where possible we will buy bulk items from companies that source and package responsibly meaning minimal packaging waste such as soft plastics.

6. We will source vendors, such as food and coffee third parties, that use sustainability responsible disposable items such as cups and plates and we will communicate our green event policy with them.

7. We will reduce the amount of paper used to promote events and use electronic correspondence as a first preference.

8. Where possible we will seek student voice in the implementation of this policy in planning school events.

9. We will seek and develop partnerships with appropriate organisations to inform the implementation of this policy.

EVENT WASTE MANAGEMENT PLAN	
Waste Item	Action Plan
Soft plastics	
Food	
Compost	
Recyclable	
Repurposed or donated	
Landfill	
Other	

Table.1. Example waste management template

This policy was approved by School Council on 13<sup>th</sup> February 2020 and is scheduled for review on February 2022.

## EVENT WASTE MANAGEMENT PLAN

Event: \_\_\_\_\_

Date: \_\_\_\_\_

Waste Item	Action Plan
Soft plastics	
Food	
Compost	
Recyclable	
Repurposed or donated	
Landfill	
Other	